

Advisory Northern Planning Commission (ANPC)

Members Code of Conduct

Purpose

This Code of Conduct is intended to:

1. Provide an understanding of the fundamental rights, privileges and obligations of ANPC members.
2. Protect the public interest.
3. Promote high ethical standards among ANPC members.
4. Set out the corrective measures for unethical conduct.

ANPC members

1. Observe the highest standards of conduct in the performance of their duties, regardless of personal consideration.
2. Serve in a professional manner, showing respect to fellow members, employees, delegates and members of the public.
3. Make decisions based on the best interests of the established Planning Area. Representation on the ANPC supersedes any conflicting loyalty such as that to advocacy or interest groups or membership on other boards.
4. Work cooperatively to provide accurate information.
5. Agree to respect all viewpoints presented and communicate in a respectful manner.
6. Preserve the confidentiality of information.
7. Ensure that representation on the ANPC will not be used to further a personal interest.
8. Present information as honestly and accurately as possible.
9. Avoid situations in which their person interest conflicts, or appears to conflict, with the interests of the Planning Area in their dealings with persons doing or seeking to do business with the Planning Area.
10. Abide by all provisions of the Guide to Conflict of Interest and ANPC Terms of Reference.
11. Where items are not explicit within this policy Roberts Rules of Order will apply.

Accountability

1. Members abide by and make decisions based on all governing documents relevant to the Lac La Ronge Planning Area.

Confidentiality

1. Members hold in strict confidence all information of a confidential nature acquired in the course of his or her term with the ANPC.
2. Confidential information means information that is not part of the public domain and/or information designated by the ANPC as confidential, such as personal information, internal policies, items under any legal proceeding, etc.
3. The decisions of the ANPC will be recorded in the minutes.
4. The minutes of Public Hearings will reflect all comments made by affected persons.
5. The minutes of an ANPC meeting will be made available to the public upon request after they are adopted at the next regular ANPC meeting.
6. Discussion of meetings outside of the ANPC table will be limited to the facts in the context of any issue, and not identify the names or specific views of individuals.
7. The Chair may ask members of the ANPC to treat any particular item of business as absolutely confidential to those attending the meeting.

Use of Influence

1. The ANPC strives to ensure fairness and objectivity in its decision-making process. An ANPC member will not use his or her position, or accept gifts or remuneration, to seek to influence a decision of another person so as to:
 - (a) further, or seek to further, his or her private interests or those of his or her family;
or
 - (b) seek to improperly further another person's private interests.

Response to Violations of this Code of Conduct

1. At any time where an ANPC member violates this Code of Conduct, the ANPC may recommend the Minister remove that ANPC member from the ANPC.