

September 15, 2020

Rural Municipalities, Cities, Towns, Villages, Northern Municipalities
via: email

Dear Administrator/City Clerk/Clerk:

With the general elections taking place on November 9, 2020, this letter is a reminder of the legislative requirement for all municipalities to report their election results to the Ministry of Government Relations.

Section 140 of *The Local Government Election Act, 2015* (Act) requires the administrator/city clerk/clerk to notify the Minister of Government Relations of election results. To comply with section 140, notification is to be provided online at saskatchewan.ca by using the Municipal Election Results Form at the following link: <http://applications.saskatchewan.ca/mamert>.

Election results information required in the Municipal Election Results Form includes:

- Names, home mailing addresses and email addresses (if applicable) of all elected candidates, including candidates elected by acclamation;
- Names of defeated candidates;
- Identifying if a candidate is the incumbent;
- Identifying if a candidate was acclaimed;
- Choosing whether a candidate was defeated, newly elected or re-elected;
- Position of the elected candidate (Mayor/Reeve/Councillor) and Ward/Division number, if applicable; and
- Number of votes each candidate (elected and defeated) received, if applicable.

Please complete and submit the form within five business days of the election. If you have any questions about the submission of your election results, please email grcompliance@gov.sk.ca or call (306) 787-8890.

In addition, once election results are known, please ensure that the Municipal Directory is updated at www.saskatchewan.ca/government/municipal-administration/municipal-directory. It is extremely important to ensure the municipality's information contained in the Municipal Directory is up-to-date at all times for transparency and good governance. The directory is a vital information link between municipalities, administrators, government ministries and the public.

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For security purposes, each municipality is provided with password-protected access to their municipality's information on the Municipal Directory. If you have any questions regarding accessing and updating the system, please email muninfo@gov.sk.ca or call (306) 787-2687 for assistance.

Thank you for your cooperation and best wishes for a successful election.

Sincerely,



Bonnie Chambers
Executive Director

cc: Jean-Marc Nadeau, Chief Executive Officer, Saskatchewan Urban Municipalities Association
Jay Meyer, Executive Director, Saskatchewan Association of Rural Municipalities
Matt Heley, Chief Executive Officer, New North Saskatchewan Association of Northern Communities
Richard Dolezsar, Executive Director, Urban Municipal Administrators Association of Saskatchewan
Rose Zimmer, Executive Director, Rural Municipal Administrators' Association
Paula Muench, Board Member, Northern Saskatchewan Administrators Association
Amanda Willcox, Advisory Services and Municipal Relations, Government Relations